



HM CUSTOMS

New Process for Exporting Goods

1. Individuals intending to export personal goods using shipping agencies are required to have their goods inspected by Customs Officers at the Port Authority Cargo Distribution Centre (CDC).
2. The goods intended for export will not be loaded unless inspected by Customs officials.
3. Shipping agencies and all persons in the trade of shipping consolidated goods overseas using shipping containers are required to hold a valid trade and business license for this purpose.
4. Persons in this trade will also have to register with the Customs Department as shipping agents.
5. Direct deposit of goods at CDC will be verified during normal working hours (8.30 am to 4.00 pm).
6. Documents must also be presented to port staff to sign off on all goods received,
7. Port Authority staff will load the inspected goods onto shipping agents' containers specifically placed on the CDC ramp. The goods will not be loaded unless inspected by Customs.
8. The shipping agencies or representative is responsible to pack the container to their liking and method.
9. The shipping agencies or representative will be required to have their own packing gear (shrink wrap, tape, etc.)
10. The shipping agencies or representative will be required to have security clearance from port security.
11. The Port Authority has reserved Wednesdays and Thursdays to receive goods for export by shipping agencies and all persons in the trade of shipping consolidated goods overseas using shipping containers.
12. The new procedure does not extend to major traders and customs brokers but applies to individuals intending to export personal goods using shipping agencies.

13. The Collector can relax the new requirement by permitting persons who meet specified conditions and restrictions to package containers elsewhere. For this to occur, persons will have to seek the Collector's approval in writing, where Customs will inspect the goods as they are loaded into the container.

